

SYMBIOSIS CENTRE FOR DISTANCE LEARNING (SCDL)

PGDID Project Guidelines

Objective of PGDID Project

To develop skills, insights and understandings of the basics of instructional design concepts, models, theories and principles combined with creativity, with emphasis on development of instructionally sound storyboards and scripts.

Guide lines of submitting the PGDID Project

1. All learners of PGDID program have to submit a project at the end of Semester II
2. SCDL allows learners to take-up any topic of their interest and choice for Project. At the end of II semester learners need to select any one topic on their own to create a storyboard and a script. Both formats serve the same purpose and include the same descriptive elements, but vary in their layout and treatment of graphics. Sample storyboard and sample script are provided at the end of the document.
3. The maximum size of project should not exceed 50 MB. The file size which is beyond the specified file size cannot be accessed for further evaluation.
4. **Project Submission**
 - **Soft copy of the submission using Online Project Submission Link available in Student Log-in**
 - Please note that the name of the file should be learner's registration number e.g. **202012345.doc**
 - Learners are required to retain a softcopy of the project with them.
 - Please note Plagiarism check is mandatory before submitting the final soft copy of project to SCDL for evaluation. In simple terms, plagiarism is copy-paste. Students can use the Free and Open Source Software (FOSS) available online for checking the same (For e.g. <http://plagiarisma.net/>). As per the UGC guidelines, similarity index should be less than 10%. The plagiarism report should be attached with the project report without which the project report will not be evaluated
5. **Project Evaluation Parameters**
The evaluation parameters include the following:
 - The effectiveness of the attention gaining strategy and the strategy used for retention.
 - Measurability of objectives appropriate of level at which the objectives are written.
 - Flow of language and its reach to the audience.
 - Relevance of content and presentation strategy with emphasis on the use of appropriate instructional presentation forms.
 - Choice of media elements in accordance to content requirement.
 - Extent of interactivity achieved through optimum utilization of all Instructional design elements.
 - Summary of the topic
 - Assessment that measure the objectives. Also choice of presentation strategies used.

The evaluation methodology for project submissions -

1. Project carries 100 marks and the passing marks are 50.
2. Project should be submitted within the validity period.
3. Students has to pass in the project separately with the on – line exams and assignments.

General flow for the preparation of the Project (Make the word document for “Script”)

1. Name of the project.
2. List the objectives of the project.
3. Create a course out line.

Topic	Level	Approximate time	Teaching strategy

4. Divide the topic into smaller contents, which are related each other. Each of the smaller contents to be planned on the one slide of the power point slide show.
5. Plan for the text, pictures, images, audio, multimedia clip arts to be added in the slides. (It is not compulsory to add all into the slides) only text and related images can be planned.
6. Plan for the interactive sessions at the end of each sub – topic / topic. They can be in the form of question and answers, true or false, fill in the blanks etc.

The project should have a “Script” and Story board”**Creating Script**

Learner is supposed to create the script using **MS-Word** application (doc file).

Naming the file: Learners should use their registration number to name the file e.g. **200900001.doc**

Creating Storyboard

Learner is supposed to create the storyboard using **Power point** application (PPT file).

Naming the file: Learners should use their registration number to name the file e.g. **200900001.ppt**

Suggested list of topics for Project Report (The candidate can select any other topic of his / her interest)

- Teaching Computer Basics to-
 - (a) Adult
 - (b) Child
- Teaching Environment Science
 - (a) Global Warming
 - (b) Pollution
 - (c) Contagious Disease
 - (d) Green House Effect
- Induction and Training Program for Top Management, Middle Management and Lower Management
- Needs Analysis for Call Centre/Training and Development Company
- Teaching Basics of Grammar to Primary, Middle and Senior Class
- Interview Basics
- Stress Management
- Time Management - Target should be Corporate Audience
- Presentation Skills - Target should be Corporate Audience
- Water Cycle





A sample of project submission.**Script (to be written in Word document)**






1. Name of the Project: "Water cycle"
2. Objectives
 - a. Define water cycle
 - b. List the stages of water cycle
 - c. Explain the process of water cycle
 - d. Explain the importance of water cycle
3. Out line of the project


Topic	Level (knowledge, understanding, application)	Approximate time	Teaching material, computer files etc required
States of water – Ice, Liquid, Stream	knowledge	5 minutes	Pictures, text, animation clip arts.
Water cycle	Knowledge	15 minutes	Pictures, text, animation clip arts.
Concept of evaporation, condensation	Knowledge, understanding	15 minutes	Pictures, text, animation clip arts.
Interactive questions	application	15 minutes	Text boxes

4. Division of the topic – Water cycle
 - a. States of water – solid, liquid, gaseous
 - b. Temperature
 - c. Water cycle, concepts of condensation, evaporation
 - d. Diagram of water cycle
5. Related text, pictures, images are planned. (no need to print the pictures, images as they will be planned in the power point file)
6. Interactive questions are framed with correct answers.

Story board (to be planned in Power point) some sample slides are given below

Topic: Pollution	Screen no:1003	Previous Screen:1002	Standard:	Subject: Environmental science
On screen text The four primary types of pollution are: T1 Air pollution T2 Soil Pollution T3 Water Pollution T4 Noise Pollution			User design interface T1 T2    	
Graphics G1 :Show smoke making people cough G2: Show soil pollution eroding the soil G3: Show contaminated water G4: Show vehicles honking badly G4 : show 4 empty frames with text boxes air, water, soil and noise. Allow the user to fit in the appropriate images in the respective frames.				
Animation Show on screen text in sync with the relevant image and graphics. Sequence: T1 – G1, T2- G2, T3- G3, T4 – G4			Interactivity After the user dragging the images to the respective boxes. Show the text box "Good" else ask to "Try again".	
			Navigation	

Topic: Food Chain	Screen no: 1007	Previous screen no: 1006	Standard: 4	Subject: Environmental Studies
On screen text A38. Types of animals in food chain A39 Omnivores Animals A40 Animals that eat both plants and animals to get energy are called omnivores. For example- monkeys and bears. A41 Humans are omnivores as our body is built to eat and digest both plants and animals. A42. Crow A43. Monkey A44. Human beings			User Design Interface A38 - A39 A40 A41     	
Graphics P1 Show a forward arrow in a green circle P2 Show a back arrow in a green circle. P14 Show a picture of a crow P15 Show a picture of a monkey P16 Show a picture of a human being			Interactivity Clicking on P2 displays the previous screen. Clicking on P1 displays the next screen.	
Animation Show text with fade in the following sequence: A38-A39-A40-A41. Text A40-A41 fades out on mouse click. Next, show the text and graphics in the following sequence: P14-A42-P15-A43-P16-A44			Navigation Click on P2 to go back and P1 to go to next screen.	

Types of Teeth and Structure of a Tooth			
Topic: Interactivity - 2	Screen No. 15	Class: 5	Subject: Science
On Screen Text (OST): Drag the parts of a tooth to their correct positions.		Graphics/UDI: 	
Interactivity: Drag the options given in the right side box and drop it to the blank spaces provided with the image. After dragging all the options click on Submit button. Show tick mark/cross against each right/wrong answer. Student can click on Show Answer button to know the correct answer. <i>Correct answer file is attached here:</i>			
Navigation: There will be 3 buttons below the image: Submit, Show Answer, Skip Submit button will get activated after completing the exercise. Show Answer button will get activated after submitting answer. This will show the correct answers to students. Skip button will link to the next screen.			

ALL THE BEST!!!!!!!

- **Any queries pertaining to Evaluation of Project Report:-**

The students are requested to contact SCDL within 8 -10 working days after the Project marks are reflected in performance sheet. The queries on Project evaluation received after above said timeline will not take into consideration.

- Students are required pay applicable project Submission online Fee through Project Online payment link or by Demand Draft. The D/D should be in favor of "The Director SCDL, Pune" payable at Pune and attached the D/D with duly filled Service Request Form) on following address.

Symbiosis Centre for Distance Learning

Symbiosis Bhavan,

1065 B, Gokhale Cross Road,

Model Colony,

Pune – 411 016

The project submission link and payment link is available under the project option in your student centre.

- **The student are required to submit individual Project Report as per the guidelines given. The preparation of Project Report as Group activity or copied shall be avoided and found if any will not be considered for further evaluation which please may be noted**
